

Office of State Uniform Payroll
State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

March 24, 2017

OFFICE OF STATE UNIFORM PAYROLL MEMORANDUM #2017-39

TO: LaGov HCM Paid Agency Human Resources
and Employee Administration Staff

FROM: Andrea P. Hubbard
Director

SUBJECT: LSU First Eligibility Changes Effective January 1, 2017

The Office of State Uniform Payroll (OSUP) has been advised by the LSU First Health Plan Administrator of a change in LSU First eligibility when transferring from LSU or a legislative branch agency to another state agency.

Effective January 1, 2017, LSU First members who transfer employment from LSU or a legislative branch agency to another state agency will no longer be able to continue membership in LSU First at their new agency. Employees who transferred prior to January 1, 2017 and continued LSU First coverage at that time are grandfathered in and may continue LSU First coverage as long as they remain employed by their current agency. However, they will not be permitted to continue LSU First coverage if they transfer from their current agency to another state agency.

The Office of Technology Services (OTS) will add an edit to the LaGov HCM Benefits Module to no longer allow new enrollments in the LSU First plan after December 31, 2016.

The [LSU First procedure](#) document has been updated with this information and can be found on the [procedures page](#) of the OSUP website.

If you experience any problems with enrollment in the LSU First plan that you feel should be allowed, please contact the [LaGov HCM Help Desk](#). Any other questions should be directed to a member of the OSUP Benefits and Financial Administration Unit at _DOA-OSUP-BFA@la.gov or (225):

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